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ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

32 June 28, 2022

CELIA ZAVALA
EXECUTIVE OFFICER

June 28, 2022

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**PROBATION DEPARTMENT
BARRY J. NIDORF JUVENILE HALL CCTV PROJECT
CATEGORICAL EXEMPTION
ESTABLISH AND APPROVE CAPITAL PROJECT NO. 87565
APPROVE APPROPRIATION ADJUSTMENT
APPROVE PROJECT BUDGET
FIFTH DISTRICT – 3-VOTES
(FY 2021-22)**

SUBJECT

Find that the Probation Department's (Probation or Department) Barry J. Nidorf Juvenile Hall (BJNJH) Closed Circuit Television (CCTV) Project (Project) is categorically exempt from the California Environmental Quality Act (CEQA); establish and approve the associated Capital Project No. 87565; approve the project budget; approve an appropriation adjustment; and authorize the Director of the Internal Services Department (ISD), or designee, to deliver the proposed project using both Job Order Contracts (JOCs) and Telecommunications Equipment and Services Master Agreement (TESMA) contracts.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed BJNJH CCTV Project categorically exempt from the CEQA for the reasons stated in this letter and the record of the proposed Project.
2. Establish and approve the BJNJH CCTV Project, Capital Project No. 87565, with a total budget of \$15,080,000.

3. Approve an appropriation adjustment transferring \$2,897,000 net County cost (NCC) from the Probation Department's operating budget to the proposed BJNJH CCTV Project, Capital Project No. 87565, to fully fund the proposed project.
4. Authorize the Director of ISD, or designee, to deliver the proposed BJNJH CCTV Project using previously Board-approved JOCs and using TESMA contracts.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommendations will find the proposed BJNJH CCTV Project exempt from CEQA, establish, and approve Capital Project No. 87565, approve the project budget, approve an appropriation adjustment, and authorize ISD to deliver the proposed project using previously Board-approved JOCs and using TESMA contracts.

Probation's BJNJH is located at 16350 Filbert Street in Sylmar, and functions primarily to house detained youth awaiting court disposition and/or awaiting implementation of the court's orders. In addition, the facility serves as a transitional hub for youth in camp who are in need of medical, mental health, or other treatment services either within juvenile hall or from a hospital or other treatment provider. BJNJH has 23 buildings including administration, dormitories, infirmaries, school buildings, a gymnasium, kitchen facilities, a visitor center, a chapel, and various ancillary structures.

Due to the nature of the facility's operations, CCTV systems are necessary to ensure safety and proper monitoring of individuals on-site. Providing managers and designated staff with the ability to monitor the facility's daily activities, including remote monitoring, allows them to identify and deescalate potential incidents, summon support as applicable, confirm compliance with various policies and procedures, and provide a visual record for follow-up. Furthermore, installation and utilization of CCTV technologies is a requirement of the settlement agreement between the County and the California Department of Justice.

Certain areas of the facility are prone to more frequent incidents and thus require more comprehensive video coverage. The ability to playback video recordings is an important tool for management and oversight entities to conduct post-incident review to determine compliance with policy, and to identify adaptations of policies based on lessons learned and emerging industry expectations and practices.

Video recordings are also an important tool to clarify actions by staff, youth, and others, particularly to inform matters involving care and treatment of individuals housed at the facility and policy compliance of staff. Video surveillance and recording is a tool that reinforces transparency of operations to the courts, oversight entities, families, and community members.

BJNJH's existing video surveillance system is an amalgam of older technologies that produce poor quality video imagery and lack audio recording. Newer technologies provide color video of high quality and capture more pictures per second to produce smoother and clearer imagery. This imagery can be parsed to provide frame-by-frame images to precisely determine actions taken in fast-moving incidents. Probation's proposed solution provides for improved video recording security, replacement of analog technology with better quality digital recording and storage, secure remote access, and sufficient historical storage capacity.

Probation's proposed solution will consist of installing CCTV in approximately 23 buildings at BJNJH

to include fifteen living units, four school buildings, two administration buildings, the kitchen, the dining room, the chapel, and the visiting center. The configuration of cameras and related equipment may vary as the project continues to adapt to emerging service delivery methods and lessons learned that cannot be foreseen at this time.

The existing electrical infrastructure at BJNJH is insufficient to meet the power requirements of the digital CCTV cameras. Therefore, JOC will be used to refurbish and remodel BJNJH electrical infrastructure including, but not limited to, electrical conduit, weatherproof boxes, junction boxes, CAT6 cabling, emergency sub-panels, 120-volt 20-amp duplex receptacles, and secure Master Control Rooms.

The project will also consist of the installation of CCTV cameras, workstations, a video management system including servers and software application, video storage systems, and a video network to support the CCTV system. This component of the work will be procured, delivered, and supported via a TESMA vendor.

The digital CCTV system will be connected to the Probation data network for secure remote access from Probation Headquarters. Due to the security considerations for the facility and the phasing plan for relocating minors from building to building during construction, design and installation of the CCTV system is anticipated to be approximately 25 months. Efforts will be made to ensure the project proceeds as efficiently as possible to accelerate this timeline without compromising quality.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Goal III. Realize Tomorrow's Government Today, Strategy III.2 – Embrace Digital Government for the Benefit of our Internal Customers and Communities, Objective III.2.3 Prioritize and Implement Technology Initiatives That Enhance Service Delivery and Increase Efficiency, and Strategy III.3 - Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2 Manage and Maximize County Assets. The recommendations support the strategic plan by investing in public infrastructure that will improve the operational effectiveness of an existing County asset.

Green Building/Sustainable Design Program

The proposed Project will support the Board's Green Building/Sustainable Design Program by incorporating design features that will optimize energy efficiency.

The proposed Project will be designed and constructed to comply with Title 24 of the California Code of Regulations. Title 24 contains building standards to conserve electricity and natural gas in new and existing buildings within the State. ISD will document Title 24 related improvements that qualify for Leadership in Energy and Environmental Design (LEED) building points to apply toward future LEED certification for the County building.

FISCAL IMPACT/FINANCING

The total cost for the proposed Project is currently estimated at \$15,080,000 that includes construction/installation, equipment, change order allowance, inspection/testing, and ISD services.

In the Fiscal Year (FY) 2019-20 Recommended Budget, the proposed project was funded with \$10,395,000 in prior year NCC. Approval of the enclosed appropriation adjustment (Attachment A) will transfer \$2,897,000 from Probation's Operating Budget to the BJNJH CCTV Project, Capital Project No. 87565, to fully fund the proposed Project. ISD will submit a FY 2022-23 Supplemental

Changes request to increase Services and Supplies appropriation by \$6,859,000 offset by Intrafund Transfers from CP No. 87565 for the TESMA component of this project. Probation will fund and procure, through ISD, the TESMA Capital Asset - Equipment cost of this proposed project estimated at \$1,788,000.

The work that will be solicited through the TESMA for this project will be implemented by ISD and is expected to begin in Fiscal Year (FY) 2022-23.

The camera system and supporting infrastructure represented in this Board letter were designed to ensure safety, security, and accountability in the facility. If in the future, the Department determines, based on experience with the new system or changes in the configuration or usage of any part of the facility, that additional CCTV cameras are necessary, additional funding will be required, and the Department will work with the CEO to identify and/or request additional funding as appropriate.

Operating Budget Impact

The scope of work consists of installing the CCTV system, increasing camera coverage, and refurbishing and remodeling the electrical infrastructure to accommodate this work. Probation will require approximately \$534,645 in ongoing funding for routine system maintenance and support to sustain CCTV capability at BJNJH. However, maintenance costs will be lower in the first few years because the equipment will be new and will have warranty coverage. ISD charges are prorated for the first year and is estimated at \$7,750. The full operating costs will take effect 2025-26. ISD will provide maintenance and support services through a mix of ISD personnel and vendor support. The required vendor support will be solicited through TESMA.

The CCTV system will require periodic refresh of major components such as servers, storage, and power supplies, as each component approaches its estimated useful life. The cost of refresh services is anticipated to be approximately \$3,250,000, but the timing and actual cost cannot be more clearly defined due to the uncertainties of future technology advancement and commodity costs. Probation will address future system refresh needs on a flow basis in future budget cycles.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Local and Targeted Worker Hire Policy, adopted on September 6, 2016, the Project will obtain at least thirty percent (30%) Local Worker and 10 percent (10%) Targeted Worker hiring goals.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 4, 2020, the proposed project is exempt from the Civic Art Allocation as it involves replacement of an existing building system.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from CEQA. The scope of work consists of components for a CCTV system within 23 buildings and associated trenching and remodeling the electrical infrastructure. Therefore, the work is within certain classes of projects that have been

determined not to have a significant effect on the environment in that it meets criteria set forth in Sections 15301(a), and (f), 15302(c) 15303 and 15304 (f) of the State CEQA Guidelines and Classes 1(d) and (i), 2(e) 3 and 4(k) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G because it includes maintenance and minor alterations to existing facilities, installation of mechanical equipment at existing facilities and minor alterations to land. No trees will be removed as part of the project.

The proposed activities involve negligible, or no expansion of an existing use and replacement features will have the same purpose and capacity. In addition, based on the records of the proposed Project, it will comply with all applicable regulations and there are no cumulative impacts, unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indications that it may cause a substantial adverse change in the significance of a historic resource that would make the exemption inapplicable.

Upon the Board's approval of the Project, ISD will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with California Public Resources Code section 21152.

CONTRACTING PROCESS

The Project will be solicited and delivered using ISD Board-approved JOCs for the remodeling services and TESMA for the furnishing and installation of the CCTV interior and exterior cameras. The standard Board-directed clauses, including those that provide for contract termination, renegotiation, and hiring qualified displaced County employees are included in the JOC and TESMA agreements.

The JOC contractor, who will perform the remodeling work, is required to fully comply with applicable legal requirements, which among other things, include Chapters 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program) of the Los Angeles County Code, and Section 1774 of the California Labor Code pertaining to payment of prevailing wages.

ISD has determined the use of JOC and TESMA are the most appropriate contracting methods to perform the tasks involved. Specifically, to the extent the project entails repair, remodel, or alteration, and the cost of such project exceeds \$50,000, such project would have to be performed via a competitively procured construction contract, such as JOC, not by County employees, due to the "Force Account" limitations set forth in the Public Contract Code.

ISD administers the TESMA program which provides a pool of prequalified providers of telecommunications equipment and services to expedite ISD's and County departments' effective acquisition of equipment and services to fulfil their telecommunications needs. The telecommunications equipment and services will be competitively solicited and awarded to the lowest bidder based on this specific project scope.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Due to the nature of this facility, all work will be done to ensure minimal disruption to services.

Specifically, as the new CCTV system is being installed, the original CCTV will be kept intact and operational. Upon final testing confirmation, ISD will shut down the old CCTV system and switch over to the new CCTV system for a seamless transition.

CONCLUSION

Please return one adopted copy of the Board letter to ISD Operations Service, Chief Executive Office - Capital Programs Division, and Probation Department.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Selwyn Hollins", written in a cursive style.

SELWYN HOLLINS

Director

SH:MO:BC:ES:dn

Enclosures

c: Chief Executive Officer
County Counsel
Executive Office, Board of Supervisors
Probation Department

June 28, 2022

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

PROBATION DEPARTMENT

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HER RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFORE

FY 2021-22

3 - VOTES

SOURCES

USES

PROBATION - JUVENILE INSTITUTIONS SERVICES

A01-PB-1000-17000-17250

SALARIES & EMPLOYEE BENEFITS

DECREASE APPROPRIATION

2,897,000

PROBATION

BARRY J NIDORF JUVENILE HALL CCTV PROJECT

A01-CP-6014-65042-87565

CAPITAL ASSETS - B & I

INCREASE APPROPRIATION

2,897,000

SOURCES TOTAL

\$ 2,897,000

USES TOTAL

\$ 2,897,000

JUSTIFICATION

Reflects a transfer of \$2,897,000 from the Probation Department's operating budget to the Barry J . Nidorf Juvenile Hall CCTV project, Capital Project No. 87565, to fully fund the project.

ADOPTEDBOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

32 JUN 28 2022

Gina M. Byrnes

Digitally signed by Gina M. Byrnes
Date: 2022.05.23 08:34:38 -07'00'

AUTHORIZED SIGNATURE

GINA M. BYRNES, CHIEF FINANCIAL OFFICER

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

CELIA ZAVALA
EXECUTIVE OFFICERREFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY Lan Sam

Digitally signed by Lan
Sam
Date: 2022.05.23
12:52:59 -07'00'

B.A. NO. 221

DATE May 23, 2022

☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

Matthew J.

BY Diaz

Digitally signed by
Matthew J. Diaz
Date: 2022.05.23
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DATE May 23, 2022